



Timeline for the Transition Regional School District No. 14

- ⇒ Discuss the modified renovation project with the Board of Education. The Board of Education will decide on the scope of the project. (November 2006)
- ⇒ Board of Education will decide on a date for the next referendum and notify the towns. (November/December 2006)
- ⇒ Tour both Bethlehem and Mitchell Schools with the Director of Curriculum and Instruction and the Director of Special Services concerning space needs within each building for their personnel. (December 2006)
- ⇒ Make final administrative assignments for 2007-2008 school year. (January 2007)
- ⇒ Meet with the Director of Curriculum and Instruction about reading consultants and literacy tutors at each building. (January 2007)
- ⇒ Meet with the Director of Special Services re: the special education staffing patterns at each school. (January 2007)
- ⇒ Design and create a computer lab in the media center at Bethlehem School. (January 2007)
- ⇒ Determine kindergarten screening protocol. Have all screening carried out at Bethlehem. (January 2007)
- ⇒ Hold referendum. (January/February 2007)
- ⇒ Based on kindergarten enrollment numbers, the district will make determination about the feasibility of at least one full day kindergarten program. (March 2007)
- ⇒ Schedule work to be done at Bethlehem Elementary School for July. (March/April 2007)
- ⇒ Schedule any larger projects to be completed at Mitchell Elementary School. (March/April 2007)
- ⇒ During the two abbreviated days for professional development, teachers will meet by grade level to discuss student classroom placements for next year. (March/May 2007)
- ⇒ Interview moving companies and select company to handle furniture and teachers' boxed belongings. (April 2007)

- ⇒ Provide boxes for teachers in order to do their packing. (May 2007)
- ⇒ Assign classrooms. (June 2007)
- ⇒ Have all furniture and classroom materials moved immediately following the closing of the 2006-2007 school year. (June 2007)
- ⇒ Each administrator will hold the end of year meeting with their new staffs. (June 2007)
- ⇒ Assign specialists (special education, reading consultants, art, music, physical education teachers by June 30, 2007.
- ⇒ Transfer student cumulative and health records to new buildings by July 15, 2007.
- ⇒ Ride and time all bus routes by August 1, 2007.
- ⇒ Hold an open house at Bethlehem Primary School and Mitchell Intermediate School before the opening for parents and students. (August 2007)
- ⇒ August 1, 2007 all teachers will have access to their classrooms in order to begin preparations for the new school year. (August 2007)
- ⇒ Present completed bus routes to parents with approximate length of each run. (August 15, 2007)
- ⇒ Determine the number of art, music, and physical education teachers needed for the primary and intermediate schools.
- ⇒ Specials to be scheduled per classroom, per week in grades K-5:
 - 1 period of art
 - 1 period of music
 - 1 period of physical education
 - 1 period of computer
 - 1 period of library/media